



*Official record. Private.
Not for public scrutiny.*

*This seal conveys immunity
from foreign influence, scrutiny,
discretion and trespass.*

**Confidential Memo 1.1
to
all state and regional coordinators**

regarding

**The unanimous Declaration of the People of the united States of America
to restore and reinabit the free American republics**

- - - The Restore America Plan - - -

To the coordinator and his/her proctors:

It is **essential** that you please:

1. read these instructions carefully **AND COMPLETELY**;
2. execute each step **EXACTLY** according to instructions, and
3. Print this memo **on a color printer**.

We thank you in advance,

The Guardian Elders

Memo 1.1: **Sign-up procedures for the Guardians of the Free Republics**
From: The Guardian Elders
To: State and Regional Coordinators
Composed: January 30, 2010 NS

PLEASE READ AND FOLLOW THESE INSTRUCTIONS EXACTLY

Purpose. The purpose of the procedures is to ensure that we receive four (4) separate original copies of the signature page for each state you are coordinating, and a signed and sealed covenant of office document for each signatory, returned to us by United Parcel Service only in four (4) separate shippings (to protect against loss), so that we may compile four (4) original Declarations for archiving and presentment purposes.

Proctors. The state coordinator is to serve as **proctor** for the signings, or choose trusted associates for that purpose. The proctor actually hand-enters all the data on the forms to ensure neatness and legibility.

Contents. This communication consists of the following files which are numbered for easy reference:

1_Memo—READ_FIRST	(These instructions.)
2_Brochure	(For recruiting.)
3_Goals_for_print	(For recruiting.)
4_Goals_for_email	(For recruiting via email. Do NOT print. Colored background will waste ink.)
5_DeclarationSample	(A sample of the Declaration with signature pages removed for easy printing.)
6_SignaturePages	(The signature pages for each of the fifty states.)
7_Covenant	(The covenant of office for each Guardian.)

Confidentiality. **The Declaration is classified. To prevent compromising the strategy, it must not be distributed ESPECIALLY THE ELECTRONIC COMPUTER FILE. The written copy for educational purposes should also be protected. Your chosen proctors should be people you trust. We are sorry for the inconvenience. A single infraction can undermine the entire project. Each electronic file we are distributing has been tagged to identify the recipient.**

Laser printing. All documents must be printed on a high quality laser printer, in particular the Declaration signature pages and the Covenant of office.

Hand entry. All hand entry of information must be entered by the proctor in **blue** ink using the pen specified below.

Error prevention. All hand entry of information on the forms must be **printed, legibly** and **neatly** by the proctor (ideally the state coordinator or his/her trained agent) NOT by the guardian-to-be or the witnesses. Other than the spoken oath of office, the ceremonies should be solemnly conducted in a private room without distraction. The proctor should practice printing neatly so the signature pages reflect the seriousness of the undertaking. The Declaration signature pages have 27 lines for signatures, leaving at most one line for error. The minimum number of signatures per state republic is 26. It is critical NOT to make mistakes. Please proceed carefully according to these directions.

Error handling. In the event of error to a Declaration signature page, do NOT try to alter the defect with correction fluid or erasure. If the error cannot be corrected by slight re-drawing, then simply draw a line through the faulty entry **AND CONVERT THAT ONE PAGE TO THE FIFTH SIGNATURE PAGE TO BE STORED WITH YOU.**

Normal Case. All hand entries and signatures should be in Normal Case: **John Jason Smith** (not john jason smith)
Fairfax, Ohio (not "OHIO")

Signatures. No patriot-style punctuation should appear in signatures: **John Jason Smith** (not John-Jason; Smith)
Hyphenated family names (i.e. married women) are fine: **Mary White-Smith**

Order of events. Please follow the below steps in order.

RECRUITMENT v. INDUCTION

The coordinator has two tasks: RECRUITING guardian/jurors and INDUCTION.

Recruitment. Recruitment is best performed by **personal contact in small groups**. A large recruitment meeting may invite controversy from people in other assemblies who are accustomed to their own protocols such as seals and elections. We very much respect such dedication, however we do not wish to alter The Restore America Plan to fulfill patriot dogma that will impair a timely restoration of the republic. The time is now. The people have spoken all across America. In a larger meeting, one might present the declaration, brochure and list of goals as a slide show rather than hard copy. The declaration is an impressive document, and will likely overcome all but the most intransigent keepers of pomp and circumstance. If asked to provide reprints of the full declaration, simply remind the viewers of its confidential nature: "Why would we tip our hand to the de facto governors?"

Stressing Benefits. When faced with strident objection, we suggest the use of questions:

- Q. What's YOUR timetable?
- Q. Is your plan backed by the military?
- Q. Does your plan end foreclosure during the first month for the entire nation?
- Q. Does your plan end tax prosecutions during the first month for the entire nation?
- Q. Does your plan end bogus prosecutions without an injured party during the first month?
- Q. Does your plan end the travel problems during the first month?
- Q. Do you have a plan to accomplish all of these things within the first few weeks?
- Q. Have thousands of people indicated their support for your plan?
- Q. Does your plan provide for sovereign identification and passports?
- Q. Will your plan require battles around the nation at the county level?
- Q. Doesn't it make sense to re-absorb current institutions into de jure service and have them fight the battles?
- Q. Does your plan have a strategic plan of implementation like this?

Other phases. Keep in mind, that **additional phases have already been prepared** to restore the courts and our banking institutions.

Fundamentalist society. Although The Restore America Plan will restore the republic, the Declaration is submissive to the Law of the Creator and is, in fact, returning us to civility, morality and piety, but without inviting conflict, violence and civil war from a population that has suffered a methodical strategy of state-sponsored propaganda for eighty years.

Induction. If you have a group ready to go, then there may be no need to even print the declaration, and you might move right to the covenant of office. **For many reasons, it would be best to conduct recruitment and induction as small gatherings rather than large meetings.**

Sample Signatures

correct:

county where oath taken Franklin)
 free republic where oath taken Ohio)

incorrect:

county where oath taken FRANKLIN)
 free republic where oath taken ohio)

correct:

John Jason Smith
 Signature (blue ink only, no punctuation)

John Jason Smith
 Print Name (e.g. John Jason Smith, no punctuation)

Marie Alessi-Giovanni
 Signature (blue ink only, no punctuation)

Marie Alessi-Giovanni
 Print Name (e.g. John Jason Smith, no punctuation)

John Jason Smith III
 Signature (blue ink only, no punctuation)

John Jason Smith III
 Print Name (e.g. John Jason Smith, no punctuation)

incorrect:

john jason smith all lower case
 Signature (blue ink only, no punctuation)

John-Jason; Smith patriot punctuation
 Signature (blue ink only, no punctuation)

john jason smith
 Print Name (e.g. John Jason Smith, no punctuation)

John Jason Smith the third unusual forms
 Signature (blue ink only, no punctuation)

John Jason Smith the third
 Print Name (e.g. John Jason Smith, no punctuation)

john jason missing family name
 Signature (blue ink only, no punctuation)

john jason
 Print Name (e.g. John Jason Smith, no punctuation)

john jason of the family smith other aberrations
 Signature (blue ink only, no punctuation)

john jason (family: smith)
 Print Name (e.g. John Jason Smith, no punctuation)

Official Record. Classified. The Restore America Crusade.

**Step 1.
Procurement.**

Please obtain the following items and check-off each as you proceed. In all cases, please buy the correct item – especially the Southworth paper and blue BIC pens with the medium point if the UPC code has changed or is incorrect:

- ___ **A. One small box of Southworth (brand) Ivory Parchment Paper (aka fine Parchment Paper), 24 lb.,** normal letter size 8½” x 11”, Product # P984C (on right side of box), 80 pages per box. This product can be purchased at many Wal-Mart stores (UPC 8351488150), office suppliers, and online.
- ___ **B. One ream of Georgia Pacific Everyday Copy & Print 20 lb. plain white paper,** 92 brightness, normal letter size 8½” x 11”, 500 sheets, bright blue/black wrapper. This is a common Wal-Mart product (UPC 3650009980).
- ___ **C. One plastic expanding accordion file-folder** for each state you are coordinating. Wal-Mart carries a 7 pocket file-folder for \$4.44 (UPC 7431932015 (other colors end in: 008, 005, 006, etc.); and a 13 pocket file-folder for \$5.44 which may be preferable (UPC 7545310493).
- ___ **D. Five (5) rigid mailing folders,** minimum size 9 x 12, for return shipping of signature pages and covenant of office documents. Wal-Mart carries them for \$1.88 each (UPC 7535310493 and 7431932002).
- ___ **E. A package of ten BIC blue Crystal MEDIUM point pens.** These must be BIC pens, not Papermate or any other brand. Wal-Mart carries a package of ten for \$1.64 (UPC 7033068272). This pen has a clear body through which you can see the blue ink tube, and a bright blue removable top. (ONLY if this pen is not available, then please purchase a 4 pack of Papermate Click Pen, 1.4 mm diameter, in blue (Wal-Mart UPC 4154089772).
- ___ **F. Red ink stamp pad.** Wal-Mart carries a combination red and black double pad for \$6.88 (UPC 01073604631).
- ___ **G. Fast Orange hand cleaner** in a small plastic bottle for cleaning thumbs after sealing documents. Wal-Mart carries the item in the Automotive Chemicals aisle for \$2.17 (UPC 8622625113).
- ___ **H. Tyvek (rip-proof) envelopes** to serve as an inner sleeve for the return mailings. This is the material used by the post office and other couriers for oversized Express Mail and overnight shipping, or they can be purchased.
- ___ **I. One or two Ziploc bags** large enough to contain the ink pad to prevent leakage,
- ___ **J. One box of tissues or roll of paper towels** for cleaning thumbs.
- ___ **K. Four (4) rigid pieces of cardboard** for inserting inside the mailing folders for added rigidity.

Step 2.
General preparation for EACH state being coordinated

- ___ **A. Seal the stamp pad securely in a Ziploc bag** to protect against leakage, and place it in the first pocket of the accordion file. A separate accordion file is needed for each state you are coordinating to prevent cross-signing.
- ___ **B. Place the blue pens** in the first pocket of the accordion file for signing all documents.
- ___ **C. Place tissues** in the first pocket of the accordion file for cleaning thumbs after sealing the covenant of office.
- ___ **D. Print as many copies of the brochure and the list of goals** (file: “3_Goals_for_print”) on plain white paper as you anticipate needing for informational purposes. They can also be printed on parchment paper for added effect. (Do NOT print file “4_Goals_for_email” as the background will print wasting much ink.)
- ___ **E. Place the brochure(s) and list of goals in the second pocket** of the accordion file.
- ___ **F. Laser print **one copy** of the declaration as a sample document** on plain paper or, for best effect, on the parchment paper, for exhibition NOT for general distribution as discussed on page 2. If you already have a full complement of guardians-to-be, then there may be no need to print it at all, or it can be printed on plain paper. Additional copies can be printed IF ABSOLUTELY REQUIRED to complete the roster in a timely fashion, without relinquishing control over each copy.
- ___ **G. Place at the declaration in the third pocket** of the accordion file.
- ___ **H. Laser print five (5) identical blank signature pages on the special Ivory Southworth brand paper** for each state you are coordinating. The fifty state signature pages are organized alphabetically in the “4_SignaturePages” noted above. So if you were organizing Utah and Idaho, you would print 5 identical Utah signature pages, and 5 identical Idaho signature pages. Each signature page has twenty-seven lines for signatures.
- ___ **I. Please confirm** you have printed signature pages for the correct state(s) as noted on the first line of text.
- ___ **J. Place the 5 blank signature pages** in the fourth pocket of the accordion file. If you are coordinating more than one state, PLEASE USE A SEPARATE ACCORDION FOLDER OF A DIFFERENT COLOR FOR EACH STATE you are coordinating to ensure you do not have people from Utah signing the Idaho signature page. Please write the name of the state on the outside of the folder for easy reference.
- ___ **K. Laser print sixty (60) identical one page covenant of office documents** for each state you are coordinating on the Georgia Pacific plain white paper. Use of a photocopier is acceptable if it produces high quality copies.
- ___ **L. Place all sixty blank covenant of office documents** in the fifth pocket of the accordion file. If you are coordinating multiple states, slide sixty blank covenant of office documents into each state’s accordion file.

You are now ready to begin the signing process:

- Pocket 1. Blue pens, ink pad in Ziploc bag, tissues
 - Pocket 2. Brochures(s)
 - Pocket 3. Declarations(s)
 - Pocket 4. Signature pages (to be gingerly protected at all cost)
 - Pocket 5. Blank covenant of office documents
 - Pocket 6. Reserved to receive an original signed and sealed copy of the covenant for each Guardian
 - Pocket 7. Reserved to receive the second original signed/sealed copy of the covenant for each Guardian.
- A bottle of Fast Orange hand cleaner.

Step 3.
Signing the Covenant of office

- ___ **A. Have each guardian-to-be read the entire declaration** (and brochure if time permits).
- ___ **B. Retrieve the declaration** unless the proctor has been authorized to recruit other guardians.
- ___ **C. Have the guardian-to-be (or a group) take the covenant of office** with the Bible in front of two witnesses which can include the proctor. Ideally, guardians are land owners but THIS IS NOT ESSENTIAL at this time.
- ___ **D. Execute two (2) covenants of office** for the guardian-to-be in front of two witnesses, ideally in a **private ceremony** WITHOUT distraction. **The proctor MUST perform all data entry NOT the guardian.**
- ___ 1. **Secure a non-leaking blue pen, red ink pad, bottle of Fast Orange, tissues.**
 - ___ 2. **Secure two (2) blank covenants** from the fifth file pocket.
 - ___ 3. **Print the county and free republic location where the signing ceremony is being held** on the top left of the page on both copies where indicated, **LEGIBLY** in **BLUE** ink only. Print using Normal Case only (e.g. "**Ohio**" not "OHIO," "OHIO" or "State of Ohio").
 - ___ 4. **Print the full sovereign name of the guardian-to-be** **LEGIBLY** in **BLUE** ink only where indicated on the first line of the body of the covenant on both copies. Print using Normal Case only and no punctuation per the sample on the last page (**John Jason Smith** NOT John-Jason; Smith, john jason smith or otherwise). Women can use either their married (even if hyphenated) or maiden name.
 - ___ 5. **Print the county and free republic that the guardian-to-be calls home** where indicated on the third line of the body of the oath on both copies **LEGIBLY** in **BLUE** ink only. Print using Normal Case only (e.g. "**Ohio**" not "OHIO," "OHIO" or "State of Ohio").
 - ___ 6. **Have the guardian-to-be sign both copies** where indicated below the body of the oath in **BLUE** ink, then retrieve both copies so you can enter the data indicated below. Do NOT seal the document at this time to avoid accidentally smudging of the page.
 - ___ 7. **Print the requested guardian's contact information (phone, email)** **LEGIBLY** in **BLUE** ink where indicated to the left of the signature on both copies.
 - ___ 8. **Print the date of the signing** **LEGIBLY** in **BLUE** ink where indicated below the principal's signature in the following format:
this 13th day of February, 2010.
 - ___ 9. **Enter the Name of each witness** where indicated below the date following the same rules: print **LEGIBLY** in Normal Case, using **BLUE** ink and NO punctuation.
 - ___ 10. **Enter the county and republic each witness calls home** where indicated following the same rules: **BLUE** ink, print, Normal Case (e.g. "Kings" not "KINGS," "KINGS" or "County of Kings").
 - ___ 11. **Have the Principal seal the document** with their right thumb print using a **RED** ink pad only where indicated so the print is just touching the right edge of the actual signature. **PRACTICE FIRST** on blank paper, rolling the thumb across the page. The print should be full and not smudged.
 - ___ 12. **Immediately clean the thumb with Fresh Orange** to avoid ruining the covenant or Declaration.
 - ___ 13. **Have the witnesses seal the document** with their right thumb in **RED** ink where indicated just touching the right edge of their respective blue ink signatures. Other guardians CAN be witnesses.
 - ___ 14. **Immediately clean the thumbs with Fresh Orange** to avoid ruining the covenant or Declaration.
 - ___ 15. **Immediately place one copy of the covenant into the sixth pocket and one copy into the seventh pocket** to avoid loss or blemishing. Be careful to NOT bend the edges of the documents when inserting and handling.
- ___ **E. In the event of error: discard the covenant and begin again.** The document must not be altered by erasing or using correction fluid or tape.

Sample

Covenant of office

[in the nature of an oath]
guardian of the free republics
de iure grand juror

county where signed: Newark)

republic where signed: New Jersey)

) solemnly affirmed in the presence of the Lord

I, Marie Alessi-Giovanni [print in Normal Case, e.g. John Jason Smith, no punctuation], solemnly affirming my status as a non-corporate member of the sovereign People and freeholder on the land Kings county, New York [e.g. New York, Ohio, Hawaii] republic, do hereby solemnly affirm that I will support, preserve, protect and defend The unanimous Declaration of the People of the united States of America to restore and reinhabit the free American republics, circa 2010 as a guardian member of the well-regulated Guardians of the Free Republics of the North American continent; that I will perform all of the duties of the said office and of the office of juror for the De Jure Grand Jury of the said republic and administer the law of the Land of the said republic with respect to all people faithfully, impartially peacefully and honorably with respect to all men and women of good will on Earth, and never contrary to the Law of the Creator, presenting no one through envy, hatred, malice, covetousness or ill-will and leaving no one unrepresented because of fear, favor, affection, reward or enticements, investigating all matters of knowledge or which have been brought forth unto me in such capacity, keeping all such counsel and deliberations at all times secret for the protection of the People; that I will support, preserve, defend and protect the Constitution for the United States of America republic, circa 1787 as amended through December 19, 1860 to the best of my ability and understanding, all of foregoing as a sacred actionable contract with the sovereign People of the United States of America and the Almighty Creator.

[seal—red right thumb print]

Cell phone: (212) 123-4567

Home phone: (212) 345-6789

Work phone: None

Email: mgiovanni987@aol.co

Alternate: mgiovanni987@gmail.com

Marie Alessi-Giovanni

affirmant (blue ink only, no unusual punctuation)

Subscribed and solemnly affirmed to before us this 13th day of February, 2010.

[seal—red right thumb print]

[seal—red right thumb print]

Jason Robert White

Signature (blue ink only, no unusual punctuation)

Jason Robert White

Print Name (e.g. John Jason Smith, no punctuation)

Delaware

Home county (e.g. "Kings" not "Kings county")

Pennsylvania

Home republic (e.g. "Ohio" not "State of Ohio")

Susan Smith Borst

Signature (blue ink only, no unusual punctuation)

Susan Smith Borst

Print Name (e.g. John Jason Smith, no punctuation)

Queens

Home county (e.g. "Kings" not "Kings county")

New York

Home republic (e.g. "Ohio" not "State of Ohio")

**Step 4.
Signing the declaration**

Do NOT sign up more than 27 guardians at this time. These should be **your 27 best and most courageous people.** After the signature pages have been shipped back to the Guardian Elders, we will send you another packet for inducting people in the Guardians and as alternate grand jurors. PLEASE REASSURE EVERYONE. NO ONE WILL BE LEFT OUT. Right now, the important thing is to implement the remedy as quickly as possible.

The Restore America Plan Chapters. In the meantime, the other patriots can assemble as “The Restore America Plan, _____ Chapter” (e.g. Idaho Chapter)

Ideally, the state coordinator (if there is one) should be the first signatory on all five signature pages. Each page has 27 lines for signatories. We are seeking five (5) separate, neat and clean original signature pages for each state republic, from which we will compile four original Declaration documents for archiving purposes. The fifth signature page is a backup to be retained by the state coordinator as protection against shipping loss or damage to a page.

The proctor (NOT the guardian-to-be) is responsible for entering all information (other than the actual signatures of guardians and witnesses). He/she should **practice printing names neatly** on a sample parchment paper copy of the signature page until it is second nature.

Private ceremonies are recommended for the actual signings to minimize distractions. Here are some sample entries:

<u>Name</u> [print in Normal Case: John Jason Smith]	<u>County</u> [e.g. Kings]	<u>Signature</u>	<u>Date</u> [1-12-2010]
John Jason Smith	Kings	<i>John Jason Smith</i>	2-12-2010
Marie Williams	Fairfax	<i>Marie Williams</i>	2-12-2010
Susan O’Brien Mahoney	Dutchess	<i>Susan O’Brien Mahoney</i>	2-14-2010

____ **F. Execute the five (5) state signature pages** as follows, preferably in private ceremonies. **The proctor MUST control the entire process to ensure accuracy and legibility:**

- ____ 1. **Secure a non-leaking blue pen.**
- ____ 2. **Secure all five (5) blank copies of the parchment paper Declaration signature page** for the state which the new guardian calls home, from the fourth accordion pocket
- ____ 3. **Print the full sovereign name of the guardian LEGIBLY** in **BLUE** ink on the first available open line in the column entitled “Name,” on all 5 copies as shown in the above samples.
 - Normal Case only (no caps or block letters)
 - No patriot-style punctuation (other than hyphenated family name for married woman)
 - Blue ink
 - Legible please
 - E.g. **John Jason Smith** (not: John-Jason; Smith, john jason smith, or any other variations).

____ 4. **Print the county that the guardian calls home** on the same line in the column marked “County” **LEGIBLY** in **BLUE** ink on all 5 copies per the above sample.

- Normal Case *only* (no caps or block letters)
- Blue ink
- Legible please
- E.g. **Fairfax** (not: “FAIRFAX,” “Fairfax County” or “County of Fairfax”).

____ 5. **Have the guardian-to-be sign all 5 copies** on the same line in the column marked “Signature” in **BLUE** ink on all 5 copies per the above sample.

- Full sovereign name as printed previously
- No patriot-style punctuation (other than hyphenated family name for married woman)
- Include the family name (e.g. **John Jason Smith**)
- No modifiers such as “of the family...”
- Blue ink

____ 6. **Print the date of this signing ceremony** on the same line in the column marked “Date” **LEGIBLY** in **BLUE** ink on all 5 copies in this exact format: **2-13-2010** .

- Blue ink
- Legible please

____ 7. **GENTLY GENTLY GENTLY return the 5 pages** to the fourth accordion pocket **WITHOUT bending the corners** or otherwise marring them.

____ 8. **Welcome the Guardian to service.**

Again, the signing IS LIMITED AT THIS TIME to the mandatory 27 signatures. Additional supporters will be able to join the Guardians and sign-on as alternate jurors after we the signature pages are returned to the Guardian Elders.

Step 5.
Return Shipping to the Guardian Elders

The documents are to be returned to the Guardian Elders by the state coordinator in **four (4) separate shippings to be conducted on four (4) separate days** to protect against loss in shipment.

The address for all shipping is: Certified 1st
 745 Radford Street
 Christiansburg, Virginia 24073
 Phone of recipient: 540-382-9005

ALL shipping is to be via United Parcel Service ONLY to ensure delivery.

Unless indicated otherwise, please select **2 DAY AIR shipping**, unless you live within the one day ground perimeter on the UPS map indicating that inexpensive Ground service would arrive the next day.

Store all shipping receipts in a safe place. Immediately make a copy for storage elsewhere to protect against loss.

PREPARATION

- ___ **G. Retrieve the four (4) rigid mailing folders** previously purchased.
- ___ **H. Enter the above recipient's address on all 4 mailing folders **LEGIBLY**** where indicated thereon. **Confirm!**
- ___ **I. Enter the above phone number on all 4 mailing folders **LEGIBLY**** below the recipient's address. **Confirm!**
- ___ **J. Mark **both** sides of each folder: "**MEDICAL RECORDS—DO NOT BEND**" in **RED** ink.**
- ___ **K. Enter a reliable return address in the upper left hand corner of all 4 mailing folders. **Confirm!****
- ___ **L. Enter the shippers reliable telephone number below the return address on all 4 mailing folders to give to UPS for tracking purposes. **Confirm!****
- ___ **M. Retrieve four (4) Tyvek mailing folders** to act as inner liners and protect the documents.
- ___ **N. Retrieve four (4) rigid cardboard liners** to increase the rigidity of the shipment.
- ___ **O. Retrieve four (4) of the final completed Declaration signature pages** from the fourth accordion pocket.
- ___ **P. Retrieve one (1) complete set of the completed covenant (oath) documents** from the sixth accordion pocket.
- ___ **Q. Assemble four separate shipments** containing:
 - **Outer rigid mailing folder with legible accurate address and return address**
 - **Inner Tyvek folder** for further protections
 - **Rigid cardboard liner**
 - **A single completed Declaration signature page with at least 26 of the 27 lines completed properly.**

Remember, if one of the pages has a correction, the other four pages are to be returned as above.

- ___ **R. Number each of the 4 mailing folders sequentially in the lower left corner: "1," "2," "3" and "4."**

___ **S. Add the complete coordinated set of covenants to shipment # 1** placing it behind the Declaration signature page inside the Tyvek folder.

___ **T. Seal the Tyvek envelope in all four shipments** without damaging the contents, especially the signature page inside each one.

___ **U. Seal the outer rigid envelope for each of the four shipments** making sure the rigid cardboard is included in the package. You should be able to clearly read on each one, the:

- Recipient's address
- Recipient's phone
- Shipper's return address
- Shipper's phone
- Number of the shipment (1 or 2 or 3 or 4) in the lower left corner.

___ **V. Sign your initials over the edge of the seal and seal it further with packing tape.**

SHIPPING

___ **W. Ship the four packages on four consecutive days from a local U.P.S. office (NOT U.S. post office).** Shipment #1 is the thicker shipment with one signature page *and* the set of completed covenants of office.

___ **X. Upon shipping, inspect the recipient's address on the UPS label that is applied by the UPS clerk** for accuracy. Do NOT be shy. These are critical shipments.

STORAGE

___ **Y. Place the single remaining completed Declaration signature page into safe storage** as a backup to be retained by the state coordinator and protect against loss of any of the shipments.

___ **Z. Place the other complete set of the completed covenants** from the seventh accordion pocket into safe storage as a backup to be retained by the state coordinator and protect against shipping loss of the other set.

COMMUNICATION

___ **AA. Please alert the Guardian Elders to the first shipment by sending an email to:**

TheRestoreAmericaPlan@gmail.com

and to

Restore.America@hotmail.com (please note the "period" between the words "Restore" and "America")

Note the subject line: **SHIPMENT 1 (name of republic) SHIPPED TODAY U.P.S.**

THANK YOU MOST GRATEFULLY FOR YOUR CONTRIBUTION, AND GOD BLESS.